

Please write a short (1-2 pages) paper about the legislative process in the United States

Legislative component

1. Research on specific legislation, weekly follow up.
 - a. **Inclusion of Poland in the Visa Waiver Program**
 - b. **Immigration-related legislation (House and Senate)**
 - c. **Poland-related initiatives**
 - d. **Honorary Citizenship for Casimir Pulaski**
2. From a list of current U.S. Congress sessions select sessions of interest to attend (bi-weekly)
3. Attending various press conferences, briefings, lectures, seminars, etc. on various issues with emphasis on these concerning Polish Americans and the Polish American Congress. At least one a week.
4. Weekly monitoring of the U.S. Congress in search for legislations that could affect Polish Americans

Research Component Please investigate and write reports on the following topics:

1.Center for Ethnic Research (www.ethnicus.org):

- a. Find min. 25 references of peer reviewed Empirical studies in the area of social science (Anthropology, psychology, sociology, counseling, history, etc.); Groups: Russian Americans, Ukrainian Americans
- b. Who's Who in ethnic research dealing with Russian Americans (name, research interest, affiliation – for examples please check Who's Who for Poland)
- c. Research Centers dealing with Russian Americans (NGOs, nonprofit, univ. departments, etc.)

Office Component:

1. Fundraising project – support of the project.
2. Update of the Office's database on Polish American Media/Press List – updated address, tel. Fax. Email, website, chief editor (tel, fax, email), etc.
3. Update of the Office's database on list of Foundations offering scholarships to Polish American (or International) scholars. The most up to date information regarding contact information, requirements, amount offered, deadlines, forms, etc. in easy to read format. Also, create 6 standard response letters (in English and in Polish):
 1. Funding opportunities for Polish Americans
 2. Funding opportunities for Students from Poland who are already in the United States
 3. Educational system and funding opportunities for those who are in Poland and who want to come to the United States to Study. Team project.
4. Organizing newspapers and files (Fridays)
5. Attending regular meetings, i.e., CEEC, Freedom House, IOM; writing reports after each attended conference as well as final report
6. Answering phone calls
7. **Other office duties as assigned**

Please note:

If you have any suggestions regarding the internship and what you would be interested in doing – please do not hesitate to let me know!